

SC-5007: Implement retention, eDiscovery, and Communication compliance in Microsoft Purview

Course Description

Manage data lifecycle, records management, eDiscovery, and communication compliance with Microsoft Purview.

Course Duration

1 day

Prerequisites

- Basic understanding of data governance and compliance concepts.
- Familiarity with Microsoft Purview and its interface.
- Knowledge of data lifecycle management principles.
- Experience with eDiscovery processes.
- Awareness of communication compliance requirements

Course Outline

1 - Implement and manage retention with Microsoft Purview

- Overview of retention with Microsoft Purview
- Create and configure retention policies
- Create and configure adaptive scopes
- Create and publish retention labels
- Apply retention labels across Microsoft 365 services
- Configure event-based retention
- Create and manage auto-apply retention labels
- Declare records by using retention labels
- Conduct disposition reviews

2 - Manage Microsoft Purview eDiscovery (Premium)

- Explore Microsoft Purview eDiscovery (Premium)
- Implement Microsoft Purview eDiscovery (Premium)
- Create and manage an eDiscovery (Premium) case
- Manage custodians and non-custodial data sources
- Collect content for a case
- Review and manage case content
- Analyze case content

3 - Prepare Microsoft Purview Communication Compliance

- Plan for communication compliance
- Identify and resolve communication compliance workflow
- Communication compliance with Copilot for Microsoft 365
- Case study--Configure an offensive language policy
- Investigate and remediate communication compliance alerts

4 - Implement retention, eDiscovery, and Communication compliance in Microsoft Purview

Who Should Attend

- Auditor